

Resumption at the Faculty of Electrical Engineering. Steps of procedure

valid since 1st October 2023

Step	Role	Activity	Comments
1	Former Student	Submits the application on resumption (PD_155).	The application can be submitted not later than 5 years from the date of the final decision on striking off the register of students (§ 15 of the WUT Academic Regulations)
2	Dean	Sets the conditions of resumption	
3	Dean`s Office	Enters resumption to the system, gives registration, and adds the fee	
4	Resuming Person	Gets to know the resumption conditions – not later than 7 days from the date of submitting the application	Enrollment in the courses is possible after making the payment (the payment confirmation should be sent as an attachment to the PD_161 application)
5	Resuming Person	Informs the Dean`s Office about meeting the conditions of resumption (passing courses and/or submitting the diploma thesis)	
6	Dean	Decides on the resumption of studies	
7	Resuming Person	Collects a decision on the resumption of studies without delay	
8	Resuming Person	Accepts the Academic Oath online in the USOSweb system	USOSweb → MY USOSWEB → DECLARATION
9	Dean	In the case of not fulfilling conditions within the given time procedure of resumption will be closed.	The date of resumption given by the Dean is final; extension is not possible. In case of not submitting the thesis on the given date (mentioned in the procedure) resumption gets closed. The resuming person can again apply for resumption if the conditions mentioned in § 15 of the WUT Academic Regulations are met.